SAN JOAQUIN VALLEY
AIR POLLUTION CONTROL DISTRICT

ON-ROAD CLASS 5 & 6 TRUCK PROGRAM

Replacement

PROGRAM GUIDELINES

The San Joaquin Valley Air Pollution Control District (District) is currently accepting applications through contracted dealerships for the replacement of eligible trucks according to the terms and conditions described in these guidelines. For additional information, assistance or to receive program materials, please contact:

San Joaquin Valley Air Pollution Control District
Strategies and Incentives Department
1990 East Gettysburg Avenue
Fresno, CA 93726-0244

You may also contact us by phone, e-mail, or visit our website at:

(559) 230-5800
weberip@valleyair.org
www.valleyair.org/grants

COMPONENT OVERVIEW

The goal of this component is to reduce emissions from diesel engines in class 5 & 6 trucks that operate at least 50% of the time within the District boundaries (see page 17 for map). Emission reductions will be achieved by replacing eligible older diesel trucks.

❖ **Funding**

- Funding amounts are based on the number of miles traveled per year, up to $40,000 not exceed 35% of the total purchase price of the replacement truck (see table on page 4).
- Voucher will be issued based on the quoted price submitted at the time of application for the replacement truck.
- If the applicant is also receiving HVIP funds, the voucher amount will be calculated based on the balance after the HVIP voucher has been applied.
    - For example, if the final purchase price is $150,000 and there is a $50,000 HVIP voucher the District's funds would be based on a final purchase price of $100,000.
- In the event that the final invoice price is less than the quoted price, the voucher amount will be reduced accordingly.
- Voucher amounts will not be increased after issuance.

❖ **General Information**:

- Applications must be submitted through a dealership contracted for the program—applications are not provided directly from the District.
    - The voucher will be issued directly to the dealership with whom the application was submitted.
    - Vouchers are non-transferable and can only be redeemed with the dealership that is named on the voucher.
- Fleet Compliance: The fleet must currently be in compliance and be registered with the California Air Resources Board's (ARB) Truck Regulations Upload and Compliance Reporting System (TRUCRS) if required to do so as per the regulation.
    - For more information about reporting, visit http://www.arb.ca.gov/msprog/onrdiesel/reportinginfo.htm

❖ **Process Overview**

- All applications received within the specified application period will be subject to a review process, which will include the following:
    - Verification of the truck owner's eligibility to participate in the Program.
    - Verification that the proposed project is consistent with these Guidelines.
    - If the application is incomplete, a letter will be sent to both the applicant and the dealership indicating the reason(s).
    - If the application is complete, a voucher packet will be issued to the dealership and the applicant will be notified by mail.

- Ineligible applications will be rejected and a letter will be sent to both the applicant and the dealership indicating the reason(s).
- Vouchers will be issued on a first come, first served basis until program funds are exhausted.
- Payments from the District shall be made directly to the contracted dealership with whom the application was submitted only after a completed Claim for Payment has been received and approved from that dealership.
- The amount of the voucher will be reduced from the total purchase price of the truck. The receipt of voucher funds does not lower the base price of the truck thus does not reduce the tax basis of the truck.
    - If the applicant is also receiving HVIP funds, the voucher amount will be calculated based on the balance after the HVIP voucher has been applied.
        - For example, if the final purchase price is $150,000 and there is a $50,000 HVIP voucher the District's funds would be based on a final purchase price of $100,000.
    - Voucher funds cannot be applied to ineligible items. Ineligible items include interest accrued over the life of the loan. If the replacement truck is financed, the voucher amount will only be based off a percentage of the financed principal, not the finance charge (interest).
    - If financed, **the voucher amount must not be subject to financing fees or interest accrued** over the life of the loan.
        - Dealerships may **NOT** charge an applicant for the use of the voucher in the form of loan fees, finance charges, interest, documentation prep fees or any other type of fee or charge associated with the value of the voucher.
    - Deviations from the above mentioned process will be considered on a case-by-case basis and must be brought to the District's attention prior to submitting a claim for payment.
- The new truck may be purchased on a lease to own as long as the applicant agrees to own and operate the replacement truck during the project life of the voucher.
- Projects that are awarded a voucher will be subject to a one (1) to six (6) year project life, as indicated on the voucher, commencing on the day the replacement truck is purchased, as indicated on the dealership's final sales invoice.
    - Applicants will be required to submit annual reports to the District for the life of the project. Annual reports will be provided by the District and mailed to applicants annually approximately one year from the date of the final sales invoice.
- The District may consider projects that deviate from the guidelines on a case-by-case basis.
- Remedies for project non-performance may include, but are not limited to, the following:
    - Recovery of all or a portion of the Program funds.
    - Other fiscal penalties on the truck owner based on the severity of non-performance.
    - Cancellation of the voucher.
    - Prohibiting the truck owner from participating in future District incentive programs.

- Prohibiting a specific truck from participating in other District incentive programs

ELIGIBILITY

❖ Current (Old) Truck Requirements

The current (old) truck must meet the following conditions to be eligible for a voucher.

Truck Class	Old Engine Model Year	Minimum Usage Requirement	Funding Amount
Class 5** 16,001 – 19,500 GVWR and Class 6** 19,501 – 26,000 GVWR	**1991-1996*** **	5,000 miles per year	$5,000
		10,000 miles per year	$10,000
		15,000 miles per year	$15,000
		20,000 or more per year	$20,000*
	1997-2003	5,000 miles per year	$10,000
		10,000 miles per year	$20,000
		15,000 miles per year	$30,000
		30,000 or more per year	$40,000*

*Maximum incentive shall not exceed 35% of the total purchase price of the replacement truck.
**Truck class is based on EPA Vehicle Weight Classification as published at http://www.epa.gov/oms/standards/weights.htm
***1991 to 1996 trucks will be eligible for the program if they have a Diesel Particulate Filter

- Truck on application must be owned by the applicant and be registered with the ARB Truck Regulations Upload and Compliance Reporting System (TRUCRS).
- Minimum usage requirements are averaged over the past 24 months. Minimum usage requirements vary as indicated above.
  - If current truck has a mileage based extension through ARB such as the Agricultural Vehicle Extension or the Low-Use Vehicle Exemption, District may cap mileage at maximum yearly allowance when calculating emission reductions.
- Be based within the San Joaquin Valley APCD boundaries as determined by the registered address on the last 6 months of DMV Registration.
- Be currently registered and have been registered (California base-plated or International Registration Plan) in the state of California for the past 24 months prior to the application submission date.
- Operate at least fifty percent (50%) of the time within the District boundaries (page 17) and at least seventy five percent (75%) of the time within the state of California for the past 24 months prior to the application submission date.
- Be in operating condition at the time of application submission.

  - Operating condition will be determined through an inspection process conducted by contracted Dealership staff or District staff prior to issuing a voucher. Trucks deemed non-operational during the inspection process will be deemed ineligible for the Program.

- Not be currently subject to California Air Resources Board's (ARB) public utility fleet, drayage, or diesel cargo handling equipment rules.
  - The current truck must not enter ports or intermodal rail yards at the time of application and the replacement truck must not enter ports or intermodal rail yards for the life of the project commencing on the day the new truck is purchased as indicated on the final invoice submitted for reimbursement.
  - Please visit ARB's website at http://www.arb.ca.gov/msprog/truckstop/truckstop.htm for more information about rules that may affect your truck.
- Have a title, free of any lien holders, on which the applicant is listed as the registered owner of the truck.
  - Titles on which the lien holder has signed the release of interest for the truck will be accepted.
- Military Service Provision: If an applicant has been on active military duty at any time during the previous twenty four (24) months, documentation prior to deployment and covering the same length of time as the deployment period may be used to meet the title, registration, usage, and operation in California requirements. Applicant must submit a copy of DD Form 214, certificate of Release or Discharge from Active Duty, to verify military service during the deployment period.

❖ **Replacement Truck Requirements**

For replacement projects, the replacement truck must meet the following conditions.

- Be equipped with an engine that is a 2013 model year or newer.
- Be the same weight class (class 5 or class 6) as the current truck, be of similar type, and perform similar functions as the old truck. For example, if the current truck is a class 5 then the new truck must also be a class 5. Please see http://epa.gov/otaq/standards/weights.htm for vehicle weight classifications.
- Be powered by an engine in the same service class as the current truck's engine (medium-heavy duty or light-heavy duty) as reported on the ARB Executive Order, be diesel or alternative fueled and be certified to the 2010 emissions standard of 0.20 g/bhp-hr NO_x FEL and 0.01 g/bhp-hr PM or cleaner. An engine's service class is included with its engine certification information (based on Engine Family Name) and can be found at http://www.epa.gov/otaq/certdata.htm#oh
- Not be a glider kit.
- Must be operational
- Have less than 50,000 miles
- Be purchased through a dealership that is currently contracted with the District.
- Commit to at least seventy five percent (75%) California operation and at least fifty percent (50%) operation within the District boundaries (page 17) during the project life.

- Commit to being registered with the DMV within the District boundaries (page 17) during the project life.
- The "Clean Air Vehicle" sticker must be attached to the driver side door (sticker will be provided with the voucher to the dealership). The Voucher will not be honored by the District if the "Clean Air Vehicle" sticker is not attached and visible for the post inspection pictures. Below is picture of the 6"x12" sticker:

APPLICANT REQUIREMENTS

❖ The applicant must meet the following eligibility requirements.

- Submit a completed application through a contracted dealership for the program.
- Not purchase, make down payments, or take possession of the replacement truck under funding consideration prior to the issuance of a voucher—doing so will render a voucher project ineligible.
- Be currently in compliance with the state of California's On Road Truck and Bus regulation and submit documentation which indicates the fleet's selected compliance strategy.
- Remain the owner of the replacement truck for the life of the project.
    - If, during the life of the project, the truck needs to be sold, the District must approve the truck ownership change **prior** to its sale. The new owner of the truck must be willing to assume the Program obligations with the District and comply with the terms and conditions outlined in the Program guidelines.
- Maintain replacement value insurance for the replacement truck through the full term of the agreement.
- Demonstrate proof of a minimum 12 month/100,000 mile major component engine warranty for the replacement truck commencing on the day the new truck is purchased as indicated on the final invoice submitted for reimbursement.
- Submit annual reports to the District through the full term of the agreement as well as comply with recordkeeping and audit requirements.
    - Current truck registration and insurance documentation must be kept.
- Surrender the current truck to the dealership for scrapping with a participating dismantler contracted with the District. See page 12 of these guidelines for a description of the Dismantler requirements and approved method of destruction.
    - The truck must be delivered to the dismantler in operating condition.
- Agree to allow the District or its representative(s) to inspect the replacement truck upon request any time for the duration of the project life.
- Properly maintain the replacement truck in good operating condition and according to manufacturer's recommendations.
- Certify that there are no outstanding ARB violations for equipment associated with the truck on the application.

APPLICATION PROCEDURE

The application (pages 1-4) must be filled out completely and as accurately as possible. Do not leave any fields blank, as it lengthens the processing timeframe associated with the application and delays funding.

A copy of the following items must accompany the application at the time of submittal in order for the application to be deemed **complete**:

- Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (**Form W-9**).
  - The **information entered into Section 1 of the application must be identical to the information on Form W-9**, as this information will be used to generate all binding documents and be used to report incentive funding to the IRS.
  - A copy of the IRS Form W-9 can be downloaded at www.irs.gov or by calling 1-800-829-3676.
  - If your business is a Limited Liability Company (LLC), please follow the instructions found on Form W-9.
- **Compliance verification**.
  - A Copy of the ARB Compliance Summary from TRUCRS online reporting system or a copy of the fleet's Truck and Bus Fleet Calculator (for fleets of 4 or more only). The fleet calculator can be downloaded at http://www.arb.ca.gov/msprog/onrdiesel/compliancetool.htm
  - Other documentation approved by District staff that clearly shows current compliance.
- Copy of the current truck **title**.
  - The title must be clear of any lien holders.
- Copy of the **current truck DMV Registration** for the past 24 months.
  - If the past 24 months of DMV documentation is not available the following documentation may be substituted:
    - The **previous 8 consecutive months** of DMV registration supplemented by alternate documentation showing California operation for the past 24 months and proof of insurance for the past 24 months.
  - **Partial Year Registration Exception**: If the current truck operates seasonally, the registration must indicate partial year registration and must cover at least 3 months per 12 month period for the previous 24 months.
- Copy of **proof of insurance** for the past 24 months that is specific to the current truck.
- Dated and itemized **dealer quote for the replacement truck** that includes:
  - Applicant/business name and address.
  - Dealer name and address.
  - Estimated voucher amount.
  - Make, model, and year of the truck and engine.

- Breakdown of total costs including tax, license and applicable fees.

❖ **Specification sheet** for the replacement truck and its engine.

❖ Applicable **ARB Executive Order**, including all attachments, for the engine in the **replacement truck.**

❖ Proof of **annual mileage or fuel usage** for the past 24 months specific to the current truck on the application.

- Acceptable forms of usage documentation can include, but are not limited to, maintenance records, log books, fuel receipts, and BIT Inspection forms.
- **Documentation must clearly identify the truck on application.**

❖ **Pre-inspection section completed and required digital photographs** of the current truck on application. Physical inspection and photographs must be completed by the dealership/installer. Self-inspection of the current truck by the applicant is **NOT** allowed and will result in an incomplete application.

DEALERSHIP REQUIREMENTS

Dealership participation is an important component of the Program. The dealers are responsible for providing assistance to the applicants which includes ensuring compliance with all program requirements. Dealerships participating in the Program are required to enter into an agreement with the District and meet the following qualifications and perform the following program requirements:

ELIGIBILITY REQUIREMENTS

- Must enter into a contract with the District to be a participating dealership in the Program. If a company has more than one (1) location that will participate in the program, each location must enter into a separate contract.
- Must provide the following documentation for a minimum of the last two years:
  - Dealerships must provide copies of a valid Department of Motor Vehicles (DMV) Dealers License for the past 2 years.
- Must maintain a minimum of one (1) employee that has successfully completed the training by the District regarding the terms, conditions and requirements of the Program.
  - If a participating company has more than one (1) contracted location, then each location must have at least one employee trained on the Program.

DEALERSHIP PERFORMANCE REQUIREMENTS

- Dealership must provide accurate information about the Program to the applicants.
- Dealership must help applicants complete the Program application package and submit it to the District.
  - It is important to make sure that all information is filled out correctly and that the applicant understands the Program requirements. Incomplete application packages may be rejected and returned.
- Dealership must show the voucher amount on the replacement truck invoice.
  - The **voucher is an incentive to the truck owner that will result in a lower price paid by the applicant**. It does not reduce the purchase price of the truck.
  - The receipt of voucher funds does not lower the base price of the truck or reduce the tax basis of the truck.
  - If financed, **the voucher amount must not be subject to financing fees or interest accrued** over the life of the loan.
    - Dealerships may **NOT** charge an applicant for the use of the voucher in the form of loan fees, finance charges, interest, documentation prep fees or any other type of fee or charge associated with the value of the voucher.
- Dealership must conduct inspections on the current truck and replacement truck as follows:
  - **Pre-Inspection**:
    - Dealership must complete the appropriate pre-inspection and take the required digital photos of the current truck **prior** to submitting the application to the District. All required photos must be legible and submitted in a digital format.

- Any items that will be retained by the applicant, such as a dump body, should be indicated in the comment section of the dealer/inspection certification.
- The dealer/inspection certification must be signed and dated by the representative from the dealership that performed the actual inspection of the truck.
- Dealership must visually verify and certify the operational condition of the current truck. Non-operational trucks are not eligible to apply and must not be accepted by the dealership for program participation.

- **Post-Inspection**:
  - Prior to submitting the Claim for Payment Packet to the District, the dealership is required to complete the appropriate post-inspection forms and take digital photos of both the current truck upon delivery to the dealership and the replacement truck prior to delivery to the applicant. All required photos must be legible and submitted in a digital format.
  - The inspection forms must be signed and dated by the representative from the dealership that performed the actual inspection of the truck.
  - Dealership must visually verify and certify the operational condition of the current truck and ensure the current truck is in similar condition as found in the pre-inspection. The dealership must immediately notify the District if the current truck is found to be non-operational.
    - The dealer must notify the District if the condition of the current truck is deemed un-roadworthy or if parts that are required for standard operation of the truck are stripped from the truck.
  - Dealership must insure the "Clean Air Vehicle" stick has been attached to the driver side door.
  - Reimbursement of the voucher will be withheld until the dealer and District approves of the condition of the current truck.

❖ Dealership must ensure the following:

- The title and registration for the replacement truck is:
  - Clean title prior to purchase. The replacement truck must not have a salvage title.
  - Registered to the applicant in California, within the boundaries of the District (see page 17). If the replacement truck is not registered in California, the voucher will be invalid and not be paid.
- The replacement truck has a GVWR between 16,001 and 26,000 lbs.
- The replacement truck is equipped with an engine in the same weight category as the current truck, either medium-heavy duty or light-heavy duty as reported on the ARB Executive Order.
- Used replacement truck has less than **50,000** miles.
- The current truck is delivered to the dealership prior to releasing the replacement truck.
- The current truck is sent to a participating dismantler yard for destruction **within 30 days** of the purchase of the replacement truck and prior to submission of a Claim for Payment Packet.

Additionally, the original title for the current truck must be signed and dated and provided to the dismantler. The dealership must retain a copy of the signed and dated title of the current truck and submit it with the Claim for Payment Packet. If the existing truck cannot be delivered to the dismantler within 30 days of the purchase of the replacement truck, District staff must be contacted to request an extension.

- Post-inspection pictures of the existing truck must be taken by the dealership before it is delivered to the dismantler.

- **Dealership must notify the District if there is any change in the replacement truck (i.e. truck or engine make, model, model year, etc.) to be purchased prior to the purchase transaction.** If the replacement truck and/or its engine will not be the same as indicated on the voucher, the District must be immediately notified of the change. District staff must verify that the alternative replacement truck and/or its engine are program eligible.
- Dealership must complete the Claim for Payment Packet and submit it to the District to redeem the voucher.
- The Dealership shall ensure that the truck purchase price is reduced by the approved voucher funding amount prior to selling the replacement truck.
- The voucher amount will be reimbursed directly to the Dealership within 20 working days of a complete claim.
- Dealership agrees to allow the District to inspect trucks or audit program records covered under this program.

DISMANTLER REQUIREMENTS

The Program requires the current truck to be permanently destroyed. Destruction of the current truck's chassis and engine permanently removes the old, high-emitting truck from operation. This requirement has been established to ensure that emission reductions are real. It prevents the current truck from being moved into another locale to continue emitting high levels of pollutants. The District will establish a list of participating dismantlers that current trucks can be delivered to for destruction.

DISMANTLER ELIGIBLITY REQUIREMENTS

❖ Dismantler is required to enter into an agreement with the District in order to participate in the Program.

Dismantlers with a current, active agreement with the District to participate in the Proposition 1B Program or the Carl Moyer Program for On-Road Heavy-Duty Vehicles Voucher Incentive Program (VIP) are eligible to participate without entering into a new agreement.

DISMANTLER PERFORMANCE REQUIREMENTS

❖ The Dismantler must agree to perform the following dismantling requirements:

- Destroy the current truck within 90 days of receipt.
- Completely sever the frame rails so that the frame is no longer capable of being used in a truck.
- Destroy and render useless the current truck's engine.
  - A minimum 5-inch diameter hole must be punched into the engine block.
- Not destroy any identifying numbers on the truck and/or its engine such as the Vehicle Identification Numbers (VIN) or engine serial numbers.
  - If the truck VIN or engine serial number cannot be located, the truck must not be scrapped or destroyed until notification is made to District staff for assessment.
- The Dismantler may not use or permit the use of the current truck, except use as necessary to move it for destruction or storage.
- Notify the District that the current truck is destroyed and ready for inspection within 10 days of the current truck's destruction. Notification to the District of the destroyed current truck must be made using the District's Notice of Destruction Form. Additional copies of the Form can be obtained by calling program staff at (559) 230-5800.
- Allow the destruction of the engine and current truck to be documented by the District.
  - The District must verify in-person the proper destruction of the current truck and its engine. District staff must also verify the current truck's VIN and engine serial number.
  - The Dismantler must not remove the current truck from their property, or part out a current truck, until a post-destruction-inspection by the District has been performed and the Dismantler has been given approval by the District.
- File a Notice of Acquisition/Report of Vehicle to be Dismantled (REG 42) and provide the District with proof of this filing within sixty (60) days receipt of the current truck.

PAYMENT PROCEDURES

Prior to receiving reimbursement, the dealer must submit a Claim for Payment (CFP) Packet to the District. Once the CFP Package is submitted and deemed complete, the District has 20 working days to process the claim.

- The dealership shall **redeem** the value of the voucher after receipt and verification of a properly supported CFP Packet. Payment on the voucher takes place after the replacement truck has been delivered to the applicant and the current truck has been delivered to a participating dismantler.
- Only the Truck Voucher Program Claim for Payment Form is accepted. The District does not provide advance payments to dealerships or pay the applicant directly for the voucher.
- All CFP Forms must be **dated** and **signed** by the **dealership contract signing authority** or they will be returned to the dealership. The contract signing authority is the same individual at the dealership who signed the agreement with the District to be a participating dealership.
- Approximately one year after incentive funds have been issued, the applicant will receive an Internal Revenue Service (IRS) Form 1099. For information about the tax implications related to the receiving incentive funds, applicants should consult a tax advisor as the District does not provide tax advice.

HVIP Funding

This section applies to applicants that will be utilizing the State of California's Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) in addition to the District's Class 5 and 6 Truck Program. Although funds can be used from both programs, the order in which an applicant applies is critical in meeting each programs unique requirement. The following order of events should be followed when applying for dual funding:

1. Applicant submits a Class 5 & 6 Truck Program application through a contracted dealership indicating the estimated or anticipated HVIP voucher amount.
2. District reviews and approves the application and issues a voucher to the contracted dealership
3. Upon receipt of the voucher, the contracted dealership can proceed with placing the order for the new truck and proceed with making a voucher request to CALSTART for the HVIP voucher.
4. Upon delivery of the truck and receipt of the HVIP voucher, the dealer submits a CFP to the District which includes an itemized invoice that clearly identifies the HVIP Voucher amount along with the total cost of the new truck.
5. The District reviews and approves the CFP and issues a reimbursement to the contracted dealership.

Failure to follow the above sequence of event will lead to the class 5 & 6 Truck Program Voucher being void.

STEP-BY-STEP CLAIM FOR PAYMENT FORM GUIDANCE

This section outlines the information required for each field of the CFP Form that must be completed by the dealership. Once the fields listed below have been completely filled out, the Form must be **signed and dated by the dealership singing authority**. This will complete the CFP Form.

- **Project Number**

  This number can be found on the original voucher sent to the dealership.

- **Payee**

  The Dealership's/Installer's legal name as it appears on the Agreement with the District.

  - If a two-party Claim for Payment form is required, the applicant's name must be entered in the "applicant" section.

- **Address**

  The mailing address used by the dealership/installer, including the city, state, and zip code. Checks from the District will be mailed to the address provided here.

  - If a two-party Claim for Payment form is required, the applicant's address must be entered in the "applicant" section.

- **Check Box**

  Check the classification of the dealership that is listed under payee.

- **Federal Tax I.D. #**

  Taxpayer Identification Number (TIN) of the dealership. **Only the applicant's name and TIN or SSN will be used to report incentive funding to the IRS**. The District cannot give tax advice, as such, applicants should contact a tax professional or the IRS to determine the tax consequences associated with receiving incentive funding.

- **Telephone # and Fax #**

  The main phone number, including area code, for the dealership and the fax number, including area code, for the dealership.

- **Date**

  Enter the date as is appears on the invoice.

- **Replacement Truck**

  The make and model name of the replacement truck purchased.

- **Amount Paid**

  The total invoice price as it appears on the invoice prior to the reduction of the voucher amount.

- **Grant Amount**

  The eligible voucher amount that has been reduced from the total invoice price of the truck.

  If the total cost of the replacement truck differs from the price provided on the quote submitted with the application, the eligible voucher amount may be less than the maximum eligible amount listed on the issued voucher.

CLAIM FOR PAYMENT PACKET CHECKLIST

CFP Packets are submitted by the dealership for redemption of vouchers. When submitting a request for payment, submit a **complete** Claim for Payment Packet. An incomplete CFP Packet will lengthen the processing time and delay reimbursement of funding. Please include the following items in the packet:

- ❑ Completed and **signed** Truck Voucher Program **Claim for Payment Form**.
  - The same individual at the dealership who signed the contract with the District must also sign the Claim for Payment Form.
- ❑ The original voucher signed and dated by the applicant.
- ❑ A copy of the **final invoice** for the purchase of the replacement truck.
  - The final invoice must be signed by the applicant and include **final sales price, less the voucher amount.**
  - If the applicant is also receiving a HVIP voucher the amount of the HVIP voucher must be indicated on the invoice.
- ❑ Copy of warranty for the replacement truck.
  - Warranty for replacement truck must show **major engine component** coverage for 12 months/100,000 miles commencing on the day the new truck is purchased as indicated on the final invoice submitted for reimbursement.
- ❑ Proof of payment such as copy of check or finance documents.
- ❑ Post-inspection forms signed and completed by the dealer and required digital photographs.
- ❑ Copy of DMV paperwork showing the replacement truck is registered to the applicant in California.
- ❑ A copy of the title of the current truck signed and dated by the applicant.
- ❑ (Used Replacement Trucks only) A copy of the title of the replacement truck showing no salvage title.
- ❑ The name and location of the dismantler that will destroy the current truck and the date the current truck was delivered to the dismantler. This information should be indicated on the Post-Inspection Form.

To expedite the claim process, please submit the Claim for Payment packet to the District at:

San Joaquin Valley Air Pollution Control District
Attention: Strategies and Incentives Department
1990 East Gettysburg Avenue
Fresno, CA 93726-0244

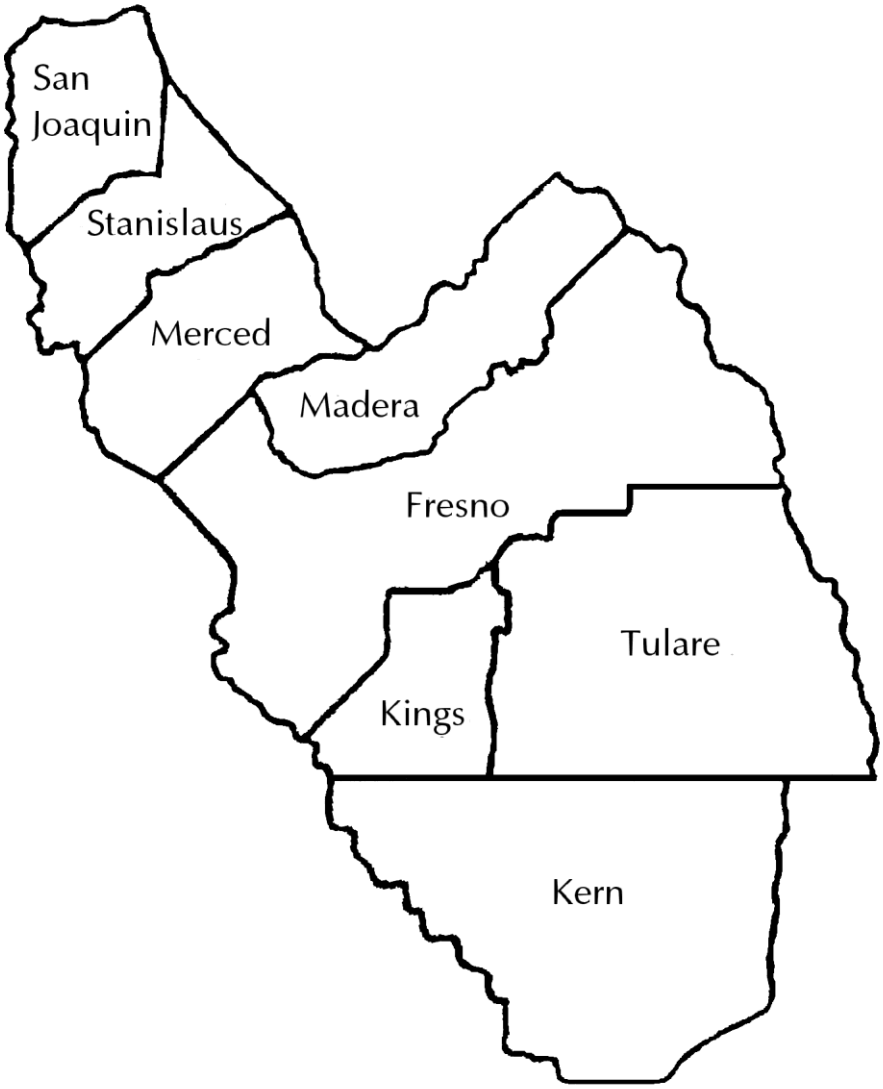
APPLICANT RESOURCES

WEB RESOURCES

To assist applicants participating in the District's incentive programs, the District has developed a Program Web Page. This page contains a list of certified dealerships that are contracted with the District to participate in this program. Additionally, this page contains links to the California Air Resources Board website where you can obtain a list of eligible engines, associated Executive Orders and other technical information.

When preparing an application, we ask that you utilize the information presented within the links on this page. By submitting complete application packets with accurate information, we can reduce the amount of time and resources necessary to process your application.

The Applicant Resource Web Page can be found at www.valleyair.org/trucks.

Information on the California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) can be found at https://www.californiahvip.org/

MAP OF DISTRICT BOUNDARIES