

RENTAL PROPERTY OWNER & TENANT APPROVAL

Rental property owners and tenants are eligible to apply for the Valley Air District's Fireplace & Woodstove Change-out Program. This form must be completed by both the rental property owner and primary tenant, and submitted with the required documents to be considered for a voucher. Please be sure to check the appropriate boxes on the Voucher Application regarding the Applicant Status and Applicant Type.

This form is only required to be completed and submitted if:

- **You are the primary tenant** who will be purchasing an eligible new device regardless of the type of application you will be submitting, Standard or Low-Income.
- **You are the rental property owner** who will be purchasing an eligible new device under the Low-Income application. If you are a rental property owner and will be submitting a Standard application, you are not required to complete and submit this form.

In addition to this form, please submit the following:

Lease Agreement Copy of the complete signed lease agreement between the rental property owner and occupying tenant with a minimum of six (6) months remaining from the date of the application submittal. All confidential information should be redacted from any personal documents provided, and applicants should provide these documents directly to the District. Documents provided to third parties for submission to the District are not secure. If you cannot provide this documentation, please contact program staff.

By signing this form, the rental property owner and the tenant agree to replace the existing, higher-polluting residential burning device located at the device address identified on the application with an eligible new cleaner burning device according to the Program guidelines, and agree to the following:

1. *Tenant agrees to provide supporting documentation, as needed by the District, to determine low-income eligibility. If the rental property owner is applying under the Low-income application, the tenant has the option to submit supporting documentation such as income verification directly to the District in lieu of providing it to the rental property owner.*
2. *The rental property owner shall keep the new device obtained through the Fireplace & Woodstove Change-out Program in the rental property in which it is installed, unless it is otherwise required to be removed for, but not limited to, safety or regulatory reasons as deemed appropriate by the District. The device shall become the property of the rental property owner, not the tenant or the District.*
3. *The rental property owner shall not raise the rent or evict the tenant because of the increased value of the rental property due solely to the installation of the new hearth device funded by the District.*
4. *The rental property owner and the tenant agree that payment of the incentive funding provided through the Program shall be made to the party that purchased the new hearth device.*

RENTAL PROPERTY OWNER

Mailing Address	City	State	Zip Code
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Name (print)	Signature	Date
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TENANT

Mailing Address	City	State	Zip Code
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Name (print)	Signature	Date
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Please submit this form with the completed Fireplace & Woodstove Change-out Program Voucher Application and all other applicable documents. For more information, call 559-230-5800 or visit www.valleyair.org/change-out.