

FIREPLACE DECOMMISSIONING FORM

This form must be completed and signed when decommissioning a wood-burning fireplace and is also required for new electric heat pump applications. *"Decommissioning", for the purpose of this Program, means permanently rendering inoperable.*

APPLICANT

First and Last Name

Device Address

City

State

Zip Code

TYPE OF WORK TO BE PERFORMED

Freestanding Wood/Pellet Stove

- ☐ I will have my freestanding wood/pellet stove removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form. In addition, I will remove all piping associated with the freestanding stove and permanently seal off the ceiling opening.

 *Photo requirement: Must include photo of the ceiling after it has been permanently sealed off. Must include a photo taken from floor to ceiling of the room after the freestanding stove is removed. Additional photos documenting the process are encouraged.*

Wood/Pellet Insert

(This option requires an additional selection from either the Wood-burning firebox or Open-hearth fireplace section)

- ☐ I will have my wood/pellet insert removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form.

Wood-burning firebox

- ☐ I will have my wood-burning firebox and all piping associated with the wood-burning firebox removed and delivered to a licensed dismantling/recycling facility. A dated receipt from the dismantling/recycling facility must be obtained as proof of destruction and the facility must sign the Destruction Verification section of the Claim for Payment Form.

 *Photo requirement: Must show the fireplace after the wood-burning firebox and all piping associated with the firebox is removed. Must include a photo after the opening is permanently sealed off with drywall. Additional photos documenting the process are encouraged.*

Open-hearth fireplace

- ☐ I will completely remove my chimney and wood-burning fireplace

 *Photo requirement: Must include both an interior and exterior photo after the fireplace is completely removed. Must include a photo taken from floor to ceiling of the area where the fireplace previously existed after it has been remodeled. Additional photos documenting the process are encouraged.*

- ☐ I will permanently seal up my fireplace with masonry. This option requires the interior wood-burning area of the fireplace to be completely filled in with block or bricks and cement.

 *Photo requirement: Must include a photo at the beginning of the process, the middle of the process and the end of the process when the fireplace has been permanently sealed.*

- ☐ I will permanently seal off the top of my chimney with cement. This option requires 1-2 feet of cement to seal off the top of the chimney.

 *Photo requirement: Must include a photo after the top of the chimney has been prepared but before the cement has been poured. In addition, a photo after half of the required cement has been poured and a photo after the top of the chimney has been permanently sealed off with cement. Additional photos documenting the process are encouraged.*



CERTIFICATIONS

I, the applicant, certify the following:

- *I have read all the options and understand the requirements outlined in this form. I understand that I will not be reimbursed for this project until the San Joaquin Valley Air Pollution Control District (District) deems my wood-burning fireplace fully decommissioned.*
- *I understand that all decommissioning work must be performed by a third-party vendor and any work performed by the applicant is not eligible for reimbursement under this program. I will utilize a licensed contractor for any decommissioning work that requires it.*
- *I assume all the risk and outcome of the fireplace decommissioning work completed for this project. I understand that I am responsible for obtaining all necessary permits and completing required inspections to ensure the project meets federal, state and local requirements.*
- *I understand that I will need to provide photographic proof throughout the wood-burning fireplace decommissioning process, from start to finish. The photos must clearly shows all steps taken and I agree to submit these photos with the claim for payment packet.*

Applicant Signature

Printed Name

Date